

INTERNATIONAL CONFERENCE OF SPORTS CAR CLUBS
404 N. 61st Avenue
Yakima, WA. 98908
January 8, 1983

MINUTES OF THE 1983 SPRING MEETING OF THE EXECUTIVE BOARD

The Executive Board was called to order by the President Bill Root at 10 A.M. at the Bellevue Holiday Inn, Bellevue, Washington.

Those present were:

EXECUTIVE BOARD REPRESENTATIVES:

Jim Sloane-----Northwest Motorsports Club
Hector McDonald---Sports Car Club of British Columbia
Larry Carroll-----International Race Drivers Club
Tom Busic-----Cascade Sports Car Club
Paul Whitworth----Victoria Motor Sports Club

ALTERNATE EXECUTIVE BOARD REPRESENTATIVES:

Doug Taylor-----Northwest Motorsports Club
Pete Jadot-----President, Sports Car Club of British
Columbia
Jon Landes-----International Race Drivers Club
Tom Nelson-----Cascade Sports Car Club

OFFICERS:

Bill Root-----President
Bob Randall-----Vice President
Jill Root-----Secretary
Jessica Camp-----Treasurer
Doug Moe-----Advisor
Ron Householder---Advisor
Mary Ann Hutton---Planning Advisor
Ken Canon-----Legal Advisor
Ed Howell-----Race Steward
Jock Vargo-----Asst. Race Steward
Roger Salomon----Race Official Division Director
Grace Lassen-----Asst. Race Official Division Director
Charge d'Affaires-Hilda Randall

GUESTS:

Mike Johnston, NWMS, Linda Busic, CSCC, Ed Smart,
SCCBC, Greg Calloway, NWMS, Steve Ludwig, IRDC,
Al Beebe, IRDC.

Introduction of the 1983 Executive Board Representatives, Alternate Executive Board Representatives, Officers and Guests was made by President Bill Root. Credentials of Representatives were verified.

President Bill Root read the correction to the minutes of the Fall Meeting, November 14, 1982, requested by Cascade Sports Car Club. Page 6, regarding the voting of the Executive Board on Contest Board Wildcard Item #2. Strike the word unanimously, and show the vote as: YES: IRDC, NWMS, SCCBC NO: CSCC, VMSC

VMSC moved the minutes be approved as corrected. IRDC seconded the motion. Motion passed unanimously.

NWMS moved the reading of the 1982 Fall Meeting minutes and the By-Laws be dispensed with. CSCC seconded the motion. Motion passed unanimously.

Treasurer Jessica Camp presented the 1982 Financial Statement along with her recommendations for 1983. The 1982 Financial Statement showed that Conference had stayed within their projected Budget. CSCC moved the report be accepted. NWMS seconded the motion. Motion passed unanimously.

Race Steward Ed Howell, reported the further study conducted by he and Planning Advisor Mary Ann Hutton regarding "double race weekends" showed an 80% in favor vote of those Contest Board Representatives replying.

Larry Carroll and Ed Smart reported they will have complete details on data processing equipment for the Board at the 1983 Fall Meeting.

R.O.D. Director Roger Salomon stated the need for better communications between the individual tracks and the R.O.D. Roger will contact each Race Chairman and work with them to standardize rules and co-ordinate same from track to track. Roger has named one worker from each track to be his contact to get information to all workers, i.e. R.O.D. applications and informational materials. Roger felt it would be very beneficial for the Race Chairmen to meet during the pre-race season. The Board recommended the driver/worker ride concept be given more promotion.

The feedback from Tom Busic and Hector McDonald, regarding SCCA and CASC liason was very positive. We shall endeavor to co-operate with SCCA Oregon Region and Northwest Region by having our Sponsor Passes list race dates for 1983.

President Bill Root reported on the information given him by Jerry Ford, our insurance agent. ICSCC has two policies. Policy I. - Participant Accident - \$5,000, which covers drivers, workers, service and safety people at the track who have signed the waiver. This policy pays death & dismemberment \$5,000, up to \$5,000 medical after other (personal) insurance and has a \$100 deductible. The disability portion pays \$50/week up to 104 weeks. Ambulance costs not covered. Policy II. Liability - \$5,000,000 per "occurrence". Participant liability protects ICSCC, landowner, track & sponsors. Products liability protects ICSCC from concession accidents to the public. Personal injury liability protects ICSCC from charges of liable, slander, false arrect, etc.

The liability insurance covers ICSCC Officers 365 days a year at meetings, banquet, etc. (Conference business). This is what is considered a "business policy". Jerry Ford suggested we increase

medical coverage to \$10,000 at a cost of approximately \$30 per event day. Mr. Ford stated our liability coverage was adequate

IRDC moved ICSCC increase medical coverage insurance limits to \$10,000. NWMS seconded the motion. Motion passed unanimously.

Discussion of the ICSCC Memo brought many ideas to light. It was suggested that a "once a year" promotional booklet be produced and that the Public Relations Officer might be asked to be responsible for same. It was stressed that members of Conference must address all letters to and through Headquarters before being published. It was suggested the Public Relations Officer might write articles of interest to all Conference Members about the way Conference works, perhaps profiles of drivers, etc. Bill Root was asked to update the "flyer" Conference published several years ago, omitting any specific dates so as not to out date the information.

NWMS moved the meeting be adjourned for lunch. VMSC seconded the motion. Motion passed unanimously.

Meeting reconvened at 1:40 P.M.

VMSC moved the Policy & Procedure Manual Page 22, #12, regarding no alcoholic beverages during race event be strictly enforced. NWMS seconded the motion. Motion passed unanimously.

NWMS asked the Board to approve a co-sponsored double race weekend with VMSC. It was the general consensus of all that in the best interests of Conference with the entries down and expenses cutting into racing budgets the double race weekend concept be taken into consideration.

VMSC moved NWMS be allowed one double race weekend in the 1983 Race Season. NWMS seconded the motion. CSCC amended the motion to read "all races being a minimum of 20 minutes in length". NWMS seconded the amendment. Motion passed unanimously.

The 1983 Race Schedule was set. IRDC moved the Race Schedule be accepted. CSCC seconded the motion. NWMS moved the motion be amended to include NWMS be allowed two double race weekends scheduled. VMSC seconded the motion. YES: NWMS, VMSC, IRDC
NO: CSCC, SCCBC

NWMS moved to change Page 9, A. 1. c. of the Policy and Procedure Manual to read: "All Executive agenda items, with the exception of one from each member club to be presented at the Executive meeting, must be in to Headquarters thirty (30) days before a meeting, providing the notification of said meeting is postmarked sixty (60) days prior to the scheduled meeting." Further, to add - "d. All Contest Board agenda items must be submitted to the Race Steward by the club's Contest Board Representative on or before the date of the last ICSCC Championship race. To be placed on the agenda, items must be submitted in the format provided by the Race Steward and must be accompanied by a verification and identification the the Club's voting drivers who participated in the development of the

club's proposals. The Race Steward may also place items on the agenda on his behalf and on the behalf of other ICSCC Officers. The agenda, with all items included, shall be sent by the Race Steward to the Contest Board Representatives no later than thirty (30) days before the Fall Meeting. IRDC seconded the motion. Motion passed unanimously.

The 1982 Audit Committee submitted their report: "We, the undersigned, having examined the financial records of ICSCC, find that they accurately reflect the financial situation of the club. We do, however, recommend more stringent controls over officers' expense vouchers; receipts, phone logs, etc. and the institution of double entry bookkeeping system."
Signed: Marge Carroll, Edward Smart and Tom Nelson

The President thanked the committee for their assistance and said their suggestions will be followed. NWMS moved the Board accept the Audit Committee Report. IRDC seconded the motion. The motion passed unanimously.

Treasurer Jessica Camp submitted the Proposed 1983 Budget to the Board for approval. The budget is \$4,000 below that of 1982. NWMS moved to accept the 1983 Budget as proposed. VMSC seconded the motion. Motion passed unanimously.

President Bill Root asked the Board to approve changes in the Policy and Procedure Manual that were not reflecting the nature of Conference Administration. Following are the changes as approved by the board:

- Page 1, Change "copies are available to each club at \$5.00 each."
- Page 2, 1. a. (2) omit "his" first term.
- Page 2, 1. b. (1) Change "His" authority to "This" authority.
- Page 2, 3. a. (2) Omit appoint "as his" additional
- Page 2, 4. a. Omit assist "him" in
- Page 3, 4. b. (5) Omit time "she" deems
- Page 3, 4. b. (7) Omit "She" must advise
- Page 3, 6. b. (1) Omit "He" shall
- Page 3, 6. b. (8) Omit "He" must up-grade
- Page 4, 9. a. Omit "He" line 1 and line 2 and "his" line 3.
- Page 5, 10.b. (3) Change license holders to "status".
- Page 5, 14.a. Change "shall" appoint to "may" appoint, and him/her with his/her to read "the" duties.
- Page 5, 14. Change title to read "Driver Support Committee".
- Page 6, 17. Change title to read "Legal Advisor".
- Page 6, 19.b. (3&4) Combine.
- Page 7, 21. Delete.
- Page 10, A. Omit "her".
- Page 11, K. Change "Forfeiture of the deposit "will" to read "could".
- Page 14, A. Add "shall be allocated and confirmed at the "Spring Meeting".
- Page 15, D. Change all other copies are to be sold at \$5.00.

- Page 21, A. 8. Subscriptions - \$6.00 & 50¢ an issue.
Page 22, 4. Change to forty (40) days prior to race.
Page 23, 12. Omit "Race Officials' Division Director and Historian".
Page 23, 17. Change "Conference" to "Headquarters".
Page 23, 18. Add as follows: "Race sponsoring clubs will provide the Race Steward and Conference Headquarters with accident reports, entry lists, race results, infraction sheets, yellow flag reports no later than seven (7) days after the race date."
Page 26, B. 1. Change cost to read "At Cost".
Page 26, B. 2. Change cost to read "At Cost".
Page 26, B. 5. Change to read "\$5.00 per copy plus postage."
Page 26, B. 7. Delete.

VMSC moved the Board recind their decision on Wildcard Item #64 of the Contest Board at the Fall Meeting, November 13, 1982, and to amend the Rules and Regulations for the purpose of maintaining consistency in rule making. Any change as serious as changing Classification of cars should be voted on by all drivers rather than only the Contest Board Representatives. NWMS seconded the motion. YES: IRDC, NWMS, VMSC, SCCBC NO: CSCC

The Board asked President Bill Root to arrange a meeting mid-season for the purposes of detailed planning for the remaining race season and future plans. A date will be set and an agenda mailed 30 days prior.

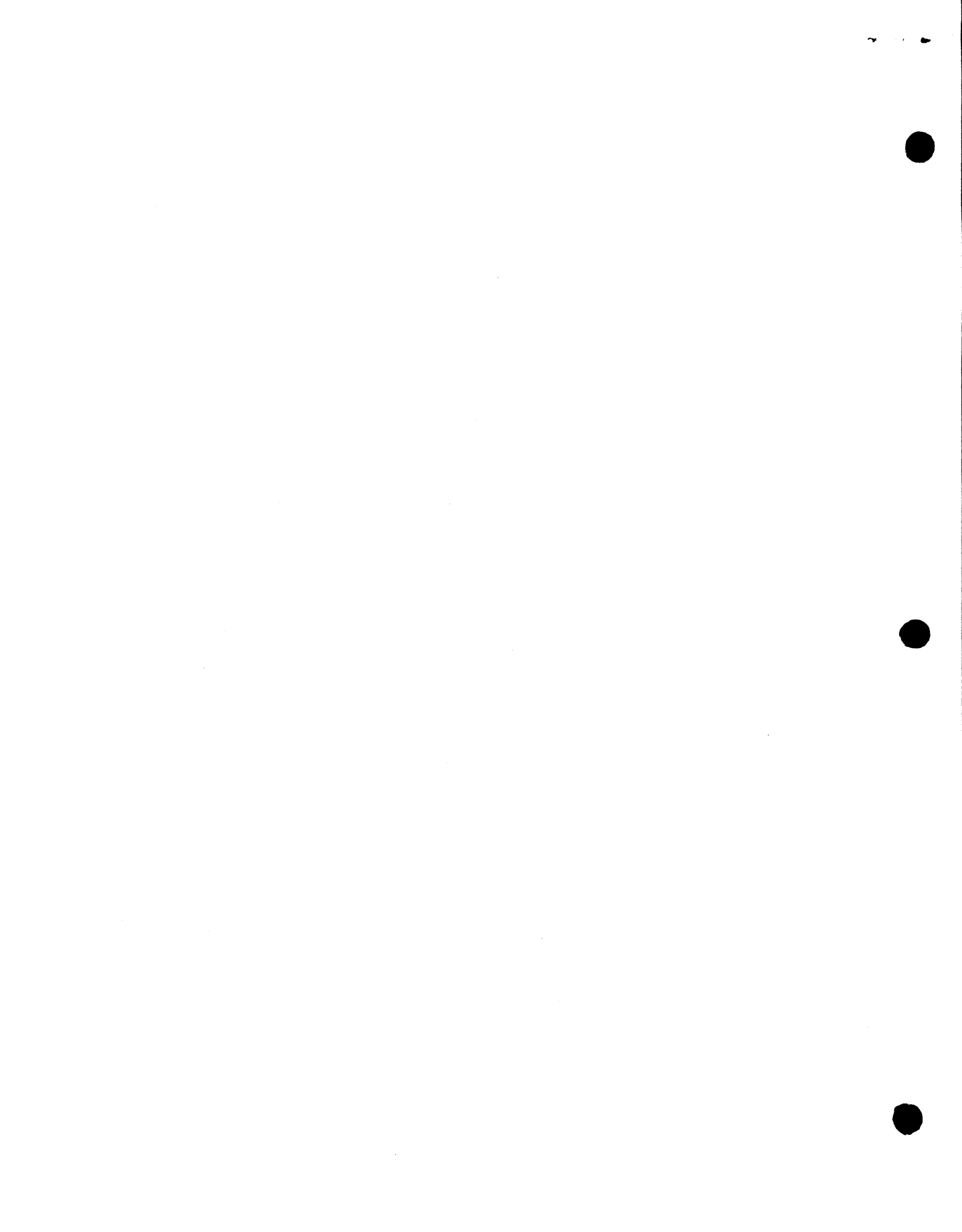
Race Steward Ed Howell requested a "steering committee" be formed for the purpose of dealing with SCCA rule changes that would effect ICSCC Classification of Cars. The Board suggested the Competition Committee could fill that committee.

CSCC moved to change Rule 308c of the Rules and Regulations to delete the words "and license", as this was incorrectly submitted at the 1982 Fall Meeting of the Contest Board. IRDC seconded the motion. Motion passed unanimously.

President Bill Root announced the Bellevue Holiday Inn has been scheduled for our 1983 Annual Fall Meeting and Banquet, to be held November 12/13, 1983.

There being no further business, the meeting adjourned at 5 P.M.

Respectfully submitted by Jill Root, Secretary



March 14, 1983

MEMO TO: All Executive Board Representative, Contest Board
Representatives and Officers

RE: Spring Meeting Minutes - 1983

FROM: Jill Root Secretary

Please amend the Spring Meeting 1983 Minutes to include the following additions to the Policy and Procedures Manual approved at that meeting:

Page 9, Meetings, A. Regular, 1. General c. -

All Executive agenda items, with the exception of one from each Member Club, to be presented at the Executive Board meeting, must be in to Headquarters thirty (30) days before a meeting, providing the notification of said meeting is postmarked sixty (60) days prior to the scheduled meeting.

Page 9, Meetings, A. Regular, 1. General d. -

All Contest Board agenda items must be submitted to the Race Steward by the Club's Contest Board Representative on or before the date of the last ICSCC Championship race. To be placed on the agenda, items must be submitted in the format provided by the Race Steward and must be accompanied by a Verification and Identification of the Club's voting drivers who participated in the development of the Club's proposals. The Race Steward may also place items on the agenda on his behalf and on the behalf of other ICSCC Officers. The agenda, with all items included, shall be sent by the Race Steward to the Contest Board Representatives not later than thirty (30) days before the Fall Meeting.

Page 23, ICSCC Race Procedure, 18. -

Race sponsoring clubs will provide the Race Steward and Conference Headquarters with accident reports, entry lists, race results, infraction sheets, yellow flag reports no later than seven (7) days after race date.

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